

Nom de l'association : CYA-LMTV  
Pays : Cambodge

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## 1. Hosting Organization

Cambodian Youth Action (CYA) founded in October 10, 2010 as a non-governmental organization and registered legally in Ministry of Interior in November 11, 2014. CYA is a volunteer based organization where all of our staff are working voluntarily toward our vision and mission. We are also known as the first International Voluntary Service (IVS) Workcamp organization in Cambodia among IVS network in the world (NVDA, CCIVS, ALLIANCE of European voluntary service). CYA members believe that through working together as a team, we create a peaceful and sustainable world. CYA's Mission is to bring together people with different backgrounds, experiences, nationalities, and cultures to live, share, and discuss about global issues in the purpose of personal growth, social engagement, and sustainable development.

Since October 10, 2010, CYA have been implementing our major programs by involving hundreds of Cambodian youth, and international volunteers to share the global education to our children and teenagers in rural community, to help the poor, and to create a better environment for community. Our major programs include :

1. International workcamp;
2. Bilateral/Group project;
3. Long/Middle Term Volunteer Program (LMTV), and
4. Weekend workcamp.

## 2. ABOUT CYA'S LMTV AND GENERAL INFORMATION

According to the recent history of international voluntary service, Long/middle term voluntary service (LMTV) is rapidly growing very fast as more and more organizations in this movement start to send and host LMTV project in their communities. After four years working with IVS movement, CYA has been setting up many projects in Cambodia. Some of them we cooperate with our local partners and some are set up by CYA itself therefore, we are now seeking motivated volunteers who wish to stay longer in our project site to make a huge change in life of our children and teenagers by providing chance to learn languages, getting into knowledge of different cultures, and upgrade themselves with technology.

LMTV stands for Long and Middle Term Voluntary service. Volunteer(s) stays in a place for a long time to work to improve the situation of the communities and the societies. The minimum stay of volunteer for our LMTV project is two months. For our LMTV volunteer, CYA will keep track of volunteer progress and safety by organizing on arrival training, monthly visit, middle term evaluation, and final evaluation.

**The aim of organizing LMTV project is to:**

- To exchange life experience and inter-cultural living style, to provide opportunities for volunteers to connect with and learn from the community through enjoyment of local life and exchange.
- To contribute into ongoing change with specialized and sustainable voluntary works that improve the community.
- To empower both hosting parties and volunteers themselves on international working environment and occupational experience exchanges.

### 3. LIST OF LMTV PROJECT 2016

| MIDDLE/LONG TERM VOLUNTEER PROJECT CODES |                             |  |        |
|--|-----------------------------|--|--------|
| Project code                             | Place/sites                 | DATE/DURATION  | No.vol |
| CYA/LMTV01                               | FEDA, BATTAMBANG            | At the beginning of each month from March – December 2016.         | 2      |
| CYA/LMTV02                               | CYA-Learning Center, KOMPOT | In the beginning of every month 2016, Except October and November. | 4      |
| CYA/LMTV03                               | KHMER SMILE, SIREM REAP     | At the beginning of each month from May – DECEMBER 2016            | 2      |
| CYA/LMTV04                               | CHEA SMON, SIEM REAP        | At the beginning of each month from JAN – DECEMBER 2015            | 2      |
| CYA/LMTV – Youth Star                    | Phnom Penh                  | At the end of each month, January – December 2016                  | 1      |

## 4. EXCITING EXPERIENCE FOR VOLUNTEERS

- If you are from a big city we are sure that you will be very excited about coming here because you will live in the remote area where people are living in harmony with nature. There are lots to learn and get from this project for example:
- Making friends with new people from difference places around the world
- Having fun with local people, volunteers, and children in our community
- Sharing and experiencing culture diversity while living and working together in local village
- Finding a natural life
- Having a wonderful family where everyone is taking care of each other
- Funny games and energizers

## 5. FINANCIAL CONDITION

Cambodian Youth Action (CYA) is a non-governmental organization, which has no support from any funding agencies; so all participants are required to pay the participation fee. The participation fee you can either pay upon arrival or wire through our bank account:

**Bank Name:** ACLEDA Bank Plc.

**Bank Address:** #248, Preah Monivong Blvd. (Street 93), Sangkat Boeung Raing,  
Khan Daun Penh, Phnom Penh, Cambodia

**Account Holder:** Mr. Sorn Sophat

**Account Number:** 1800-20-311300-1-6

**Swift Code:** ACLBKHPP

The participation fee will be between **350 US dollars** per month covering the foods, accommodation, and local transportation, plus camp's materials. Volunteers are requested to bear their own health and travel insurance. Please be aware that all personal expenses and free-day expenses are excluded.

## 6. TRAININGS AND MEETINGS

To make volunteers adapt easily to new environment, new situation, and understand better about their roles and responsibilities while doing their volunteer service, CYA will organize several meeting and training as below:

- On Arrival Training: The on arrival training will ensure that volunteers are fully understood about the roles and responsibilities and situation which they are going to living in for the entire period of their service. We are also included the adaptation way in our on arrival training as well.
- Monthly or weekly visit: this to check how our volunteers are living with the host family and how they perform their work and also to check about their health to know that are there any problems occurs such foods, the work, and other needed to improve.
- Mid term and final evaluation: This is to check with our volunteers, students, and other stakeholder about the impact of having our LMTV volunteers staying with them and also to check with our volunteers whether they are satisfied with their work, what should be improved for the better of implementation in the future.

## 7. SELECTING PROCESS

There are plenty of activities that the motivated volunteers are willing to contribute; however, CYA would like to give opportunities for you to contribute with what you are able to do best on your specification apart from what is asked to do according to the project activities; therefore, the following steps of selecting process is considered to be worth doing:

- Volunteers find our project through our partner organization and apply into one of of your prioritized project activities.
- Volunteers applications are checked and examined
- Skype conference interview with volunteers for mutual impression and direct conversation for better understanding on the project activities which could be actually done by volunteers and to be well prepared from the host organization.
- Information sheet will be sent to the volunteers to enable volunteers for specific preparation before joining the project.
- On arrival training for the volunteers who arrive for the project in order to introduce to environment and practical ideas for adopting to new cultural practice of live and working context!

## 8. PROJECT DESCRIPTIONS

Project Code: **CYA/LMTV01 (Friends Economic Development Association)**

Theme: Language Teaching, Social Enterprise, and Culture

Duration: **March – December 2016**

Location: FEDA, Ksach Poy Village, Wat Kor Commune,  
Battambang District, Battambang Province, Cambodia.

Language: English

Local Language: Khmer



Friends Economic Development Association (FEDA) is a non-government organization that strives to build a prosperous and peaceful society where opportunities for education, viable work, and healthy social relationships are accessible to all people without discrimination. FEDA focuses on working with young people to build positive and peaceful attitudes in their communities.

FEDA helps alleviate the poverty of the people of the Chher Teal, Kompong Seima, Ksach Poy, and Chrab Krasaing villages in Wat Kor Commune, Battambang District in Cambodia, by developing self-sustaining income generation

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projects, and by providing children with educational opportunities to enhance their participation as responsible citizens in their local, national and global communities. FEDA acts to ensure that all its activities are performed in an environment that protects the safety and well-being of the participants.

CYA has been working with FEDA since the past three years by organizing group/bilateral project and international work camps there. Through our cooperation, FEDA is now placing more than 300 students at its campus needs more people to taking care its activities as FEDA do not receive any support funding from funding agency. It is a very good opportunity to have long term volunteers to help out with the current situation.

### **COMMUNITY LIVING:**

Ksach Poy is a small village which consists of around 300 inhabitants who live with simple lifestyle as farmers, local business owners, and government staff. The whole village is the combination of different aged people, but mostly old people, and young children because the adults are mostly moving to live in the city for better education and job opportunities or going abroad for work. Not all the families have access to running water, but they have their own way of storing water for daily consumption. Although they have access to sufficient electricity but it is not affordable to have fridges, or heavy electronic devices. Volunteers are prepared to live with a local family whose members are able to use basic English for daily communication. The living condition is not very comfortable, but it is not too bad just to have a proper sleeping space and materials.

### **WORK:**

Volunteers will help FEDA with English teaching, as FEDA does not have full time paid staff, most of the teachers are senior students who voluntarily help in teaching for experiences. As students tend to study at only one time 5:00 – 6:00 p.m, FEDA does not have enough teachers of English. Having long term teaching volunteers can sustain the education program of FEDA.

Volunteers are going to help in organizing reading activities for the library as a promotion for students to take part more active in reading as daily habits.

As a self-funded organization, FEDA is running income generation projects which directly benefit to FEDA's operation and community people. Volunteers are asked to help with organizing tour programs, and help implement the package tour projects – kayaking, upstream boat tour, cooking lesson, restaurant and café and community engagement tour..etc.

Optionally, on weekend the volunteers can come to FEDA with some young volunteers who stay at FEDA for preparing the kayaking tours when there is/are customers coming to do kayaking along the river.

**ACCOMMODATION:**

Volunteers are going to stay in a house of a family in Ksach Poy Village, which is around 10 minutes from FEDA by foot. The food will be prepared in the local way together with the family, but it is also possible if the volunteers want to learn and help in the cooking in the very simple kitchen with traditional cookers and other cooking materials. There is no private room, but volunteers can have personal space. The volunteers can have their separate space outside the house for doing personal tasks for example, teaching preparation.

**REQUIRMENT:**

Volunteers who respect and are willing to understand other cultures and backgrounds, are open-minded and flexible, love nature and like enjoying all its benefits love children love organizing fun activities for kids are willing to live together and work together with the local community and other volunteers are willing to adapt and enjoy simple conditions of living.

**QUALIFICATION:**

Able to communicate in English, interested in social works, cooperative, kind and open-minded. It is very helpful if the volunteer has experiences in artistic creativities for paintings and drawing as FEDA is going to develop and start up exhibition space for the students' art work.

**TERMINAL:**

The closest airport for this project is Siem Reap International Airport. It will take around 3 hours from Siem Reap by bus.

**PARTICIPATION FEE:**

Participants are required to pay the participation fee of US\$350 per month, which is covering the food, accommodation, local transportation during the project and any other project expenses.



Project Code: **CYA/LMTV02 ( CYA Learning Center)**

Theme: Education, Management and Culture

Duration: **January – December 2015**

Location: Ruseydom village, Praphnom commune, Angkor Chey district, Kampot Province, Cambodia.

Language: English

Local Language: Khmer




#### **BACKGROUND OF HOSTING ORGANISATION:**



Community Learning Center is a new project of CYA that is started in January 2014. This project aims at providing opportunity for children, local youth and local people chances to learn languages, computer, and to have access to global education/information through internet and our library and to have their first chance to meet and interact with different people from different cultures and backgrounds from around the world. As it is a new project and will be freshly started by the early January 2015 so most of the activities in this first year will be construction but there are varieties of activities will be included in this project. So far, there have been more than 200 community children registered for the English classes at CLC but unfortunately, due to lacking of teaching staff, and volunteers all the children have not been able to take regular lessons. In occasions of having volunteer groups coming, the lesson can be

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taking place. As CLC provides education for children for free of charge, it really needs motivated individuals to take part in the project.

### **COMMUNITY LIVING:**

Ruseydom Village, where Community Learning Center is located, consists of around 600 families and the education situation is still not the first priority for their children. In a long run, CYA would like to see this center become a place where children, young people/youth and local people can freely access to languages courses, computer classes, library, art and music classes, and vocational training skills.

The families live together in the same house, and volunteers have opportunities to communicate with the children and the local everyday. They are mostly farmers, and they grow their own vegetables on the garden, and sell in the village.

### **WORK:**

Volunteer is going to help CLC in Teaching English language, reading activities in the library, teaching computer to community children who come to have the class just only one hour a day. Apart from teaching, volunteer is going to help in organizing activities including manual work like building toilets, mending classroom facility, and even joining children's family doing the farming in the surrounding areas. Volunteer will also help organize activities for groups of volunteers who are scheduled to work at the center. There will be several groups of bilateral and international volunteers who come to work in between for the whole year, therefore, the LMTV volunteer is going to take responsibilities in leading and organizing the project

### **ACCOMMODATION:**

LMTV volunteers will stay with their host family where the basic living materials are provided such pillows, blanket, mattress, and water. People are living very simple they do not have air-conditioner, hot shower, and Internet access at home. The food will be provided by the host family with a very Cambodia traditional way. We normally have 3 meals per day, breakfast, lunch, and dinner. If you are allergies or have any special food problems please let us know in advance so we can find the way to help but don't expect something very good from our host family. We will try our best though.

### **REQUIREMENT:**

Volunteers who respect and are willing to understand other cultures and backgrounds, are open-minded and flexible, love nature and like enjoying all its benefits love children love organizing fun activities for kids are willing to live together and work together with the local community and other volunteers are willing to adapt and enjoy simple conditions of living, Cambodian style does not mind having little privacy, like doing physical work.

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**QUALIFICATION:**

Able to communicate in English, interested in social works, cooperative, kind and open-minded. Volunteers who have experiences in teaching and management are needed as CLC is only a local learning center which has not been able to have any professional responsible person to maintain its operations so far.

**TERMINAL:**

The closest airport for this project is Phnom Penh International Airport. It will take around 3 hours from Phnom Penh by bus.

**PARTICIPATION FEE:**

Participants are required to pay the participation fee of US\$350 per month, which is covering the food, accommodation, local transportation during the project and any other project expenses.

Project Code: **CYA/LMTV03 (KHMER SMILE SCHOOL)**

Theme: Education, Fund Raising, and Culture

Duration: **January– December 2015**

Location: Spean Chreav Village, Siem Reap Commune, Siem Reap District, Siem Reap Province, Cambodia.

Language: English

Local Language: Khmer



#### **BACKGROUND OF HOSTING ORGANISATION:**

KHMER SMILE SCHOOL is a non-government school, which was founded by a young Cambodian university student, who had been taking English language. The school was set up due to the lack of education opportunities for the community children. The children had to pay for tuition fee at the local and international language school. Those who cannot afford paying the fee cannot send their children to learn language and they find it difficult to pursue higher education effectively due to language ignorance.

Since KHMER SMILE SCHOOL was created, there have been a lot of young children attending the classes and gained a lot of confidence in speaking with international people. KHMER SMILE SCHOOL also provides a lot of opportunities for village children to see how to look at themselves in comparison to people from other parts of the world. This chance of seeing is an inspirational moment, which enables kids to have both external and internal motivation for their future expectation.

### **COMMUNITY LIVING:**

Khmer Smile School is located in Spean Chriev Community where the majority of people are from middle class families. The villagers are living in simple standard, but they are open to outside people as this location is one of the areas where a lot of tourists going in and out. The houses are built with the same fence and with open space where neighbors can get around together in normal days.

The volunteer is going to experience involving with community people who belong to extended families – including grandparents, parents, children, and sometimes grandchildren. Volunteers can have opportunity to experience Cambodian way of lives, and communicate with neighbors and children who come to study their language at Khmer Smile.

### **WORK:**

Volunteer is going to help teaching English to the kids who come to learn the language every morning, afternoon, and evening – which volunteer can choose which time they can teach. There are different classes in every one-hour. The classes take place only from Monday to Friday. Apart from teaching, volunteer can also entertain the kids with some outdoor games or activities, which involve educational concepts. Also, the management role for the school needs people to help take responsibilities in the roles of maintaining the school curriculum, following up with teaching effectiveness and the quality of the learning from the students.

Therefore, volunteer will work directly with Solyda, school founder, in checking and evaluation the activities. As Khmer Smile is the school where all teachers are volunteers and teach students for free; hence, there are plenty of maintaining activities needed to be assisted.

### **ACCOMMODATION:**

LMTV volunteers will stay with their host family where the basic living materials are provided such pillows, blanket, mattress, and water. People are living very simple they do not have air-conditioner, hot shower, and Internet access at home. The food will be provided by the host family with a very Cambodia traditional way. We normally have 3 meals per day, breakfast, lunch, and dinner. If you are allergies or have any special food problems please let us know in advance so we can find the way to help but don't expect something very good from our host family. We will try our best though.

### **REQUIREMENT:**

Volunteers who respect and are willing to understand other cultures and backgrounds, are open-minded and flexible, love nature and like enjoying all its benefits love children love organizing fun activities for kids are willing to live

together and work together with the local community and other volunteers are willing to adapt and enjoy simple conditions of living, Cambodian style does not mind having little privacy, like doing physical work.

**QUALIFICATION:**

Able to communicate in English, interested in social works, cooperative, kind and open-minded. Individuals who are willing to learn things from the local and be able to be around by children. Experiencing in teaching is highly appreciated!

**TERMINAL:**

The closest airport for this project is Siem Reap International Airport. There is no bus from the air port direct to the site, but it takes around 20 minutes from the city center by local transport – tuk tuk.

**PARTICIPATION FEE:**

Participants are required to pay the participation fee of US\$350 per month, which is covering the food, accommodation, local transportation during the project and any other project expenses.

Project Code: **CYA/LMTV04 (CHEA SMON SCHOOL, SIEM REAP)**  
 Theme: Education, Agriculture  
 Duration: **January– December 2016**  
 Location: Chea Smon village, Mean Chey Commune, Prasat Bakong District, Siem Reap Province.  
 Language: English  
 Local Language: Khmer

### **BACKGROUND OF HOSTING ORGANISATION:**



Chea Smon primary and secondary school has been in CYA project since early 2015. The school is composed of between 800 hundred students for primary school and 600-800 students for the secondary level. The children from the surrounding villages are provided access to state school education; however, English language which is the major skills for them to be their assets for pursuing higher education and job selecting priority has not been wide enough for them to acquire.

In addition to the the group and bilateral projects we have organized with Chea Smon School, it is a helpful demand form the school to provide more regular classes, library, and computer as their supplementary education schedule from Monday to Friday.

### **COMMUNITY LIVING:**

Chea Smon is a farming village where people are normally working depend on the natural circumstances which is located in Chea Smon Village, Mean Chey Commune, Prasat Bakong District, Siem Reap Province. Most of the people own their farms and the rice field as their daily working routine. There is no access to running and clean water, the majority of the family use the water from their tank storing water from the rain and the pond. It is also difficult to get internet connection even for the mobile phone service since it is far from the main city.

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### **WORK:**

The volunteers are going to work in the school library in the morning which enables the primary school students to read with an instructor for their activities, and organize additional English classes for children!

The volunteers are going to organize possible cleaning activities with the kids to promote the cleanliness for providing students with good learning environment!

School gardening is normally more busy during the winter as the weather is suitable for the flowers to grow along with the humid weather; therefore, the volunteers are going to help the kids and teachers in maintaining the garden in the school.

### **ACCOMMODATION:**

LMTV volunteers will stay with their host family where the basic living materials are provided such pillows, blanket, mattress, and water. People are living very simple they do not have air-conditioner, hot shower, and Internet access at home. The food will be provided by the host family with a very Cambodia traditional way. We normally have 3 meals per day, breakfast, lunch, and dinner. If you are allergies or have any special food problems please let us know in advance so we can find the way to help but don't expect something very good from our host family. We will try our best though.

### **REQUIREMENT:**

Volunteers who respect and are willing to understand other cultures and backgrounds, are open-minded and flexible, love nature and like enjoying all its benefits love children love organizing fun activities for kids are willing to live together and work together with the local community and other volunteers are willing to adapt and enjoy simple conditions of living.

### **QUALIFICATION:**

Able to communicate in English, interested in social works, cooperative, kind and open-minded. Individuals who are willing to learn things from the local, and are able to be around by children. Experiencing in teaching is not very necessary as volunteers will be trained and introduced before implementing the tasks.

### **TERMINAL:**

The closest airport for this project is Siem Reap International Airport. There is no bus from the air port direct to the site, but the organizer will prepare the transportation from the city center to the site as you can't find the location on google map.



### **PARTICIPATION FEE:**

Participants are required to pay the participation fee of US\$350 per month, which is covering the food, accommodation, local transportation during the project and any other project expenses.

|                 |   |
|-----------------|---|
| Project Code:   | <b>CYA/LMTV – Youth Star</b>  |
| Theme:          | Youth Empowerment   |
| Duration:       | <b>6 months required</b>  |
| Location:       | Office based in Phnom Penh if travel to target provinces, transportation is provided. |
| Language:       | English   |
| Local Language: | Khmer   |

### **BACKGROUND OF HOSTING ORGANISATION:**

Youth Star Cambodia was founded in July 2005 by Eva Mysliwec, who felt strongly that with such a huge youth population, Cambodia's young people could be a powerful resource for addressing Cambodia's most pressing social issues. She also believed that service is a powerful way to build the next generation of Cambodian civic leaders and social entrepreneurs, and that doing so is critical to Cambodia's future.

#### **Mission**

Youth Star Cambodia's aim is to empower Cambodian youth as volunteers, to improve the quality of life in vulnerable communities through education and civic participation. **Vision**

Our Vision is that all young Cambodians will:

- have the education and tools to participate meaningfully in the development of their country;
- possess the values, skills, and inspiration to be leaders for the common good, and;
- contribute to eradicating illiteracy and poverty in marginalized communities.

### **WORK: Volunteer Role, Responsibilities and Activities (in order of priority)**

- Work together with Marketing and Fundraising team,
- Support the Executive Director with editing and proofreading of emails or reports as necessary.
- Support administration
- Support Program Team with report writing;

- Circulate M&E policy and information needs Promote public awareness: Assist in writing annual reports, E-quarterly newsletter, and collect story of changes for promotional materials. Assist the IT intern in updating promotional tools such as website, Facebook page etc.

### **Potential Outcomes/Contribution**

1. The volunteer is fully aware of Youth Star's Mission, Vision, Value and Culture of work and perform her tasks accordingly
2. Training curriculum developed
3. Promotional material produced and updated
4. M&E data base system used and information is up to date
5. Program staffs are able to perform their duties on a result based.

### **Hours of Work/Holidays**

Working hours are from 8:00-12:00 and 14:00-17:30 from Monday-Friday. Occasionally Staffs are asked to work later in the evening or on a weekend but this is exceptional.

Staffs are entitled to 8 days Annual leave, 3 days Sick leave (This may be negotiable with international volunteers) and subject to all Public Holidays.

### **ACCOMMODATION:**

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### **REQUIRMENT:**

Volunteers who respect and are willing to understand other cultures and backgrounds, are open-minded and flexible, love nature and like enjoying all its benefits love children love organizing fun activities for kids are willing to live together and work together with the local community and other volunteers are willing to adapt and enjoy simple conditions of living, Cambodian style does not mind having little privacy, like doing physical work.

**Language requirement:** Communication with staff, volunteers, and community partners will be enhanced through verbal communication in Khmer, as well as valued and appreciated.

**Language capacity of organization:** Youth Star Cambodia works in both English and Khmer. National staffs have differing levels of competency in English and care needs to be taken to ensure understanding in both written and spoken English. Some of the outputs from this volunteer will require translation from English to Khmer and this must be taken into account in planning, both in terms of timescale and capacity.

**Flexibility:** The volunteer and Youth Star must adapt to changes in the placement description as time evolves.

**PARTICIPATION FEE:** Participants are required to pay the participation fee of **US\$350 per month**, which is covering the food, accommodation, local transportation during the project and any other project expenses.

**Envie d'aller faire du volontariat au Cambodge? Contactez le**

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**[www.servicevolontaire.org](http://www.servicevolontaire.org)!**